

## HOUSING AND COMMUNITY DEVELOPMENT

The Housing and Community Development (HCD) Department is responsible for programming in the areas of housing, economic development, code enforcement, and neighborhood revitalization. Administrative and technical support is provided to the City Council, neighborhood organizations, business associations, and advisory boards and commissions. Every effort is made to maximize the impact of City resources through partnerships with other local, state and regional organizations.

These functions are accounted for in six funds or program areas: Administration, Code Enforcement, Landlord Tenant Office, Commission on Landlord and Tenant Affairs, Community Development, and Affordable Housing.

**ADMINISTRATION** - Responsible for the oversight of the Department; the setting of departmental goals; budget preparation and oversight; program planning; coordination of projects; personnel; and other general administrative duties.

**CODE ENFORCEMENT** - Provides for the inspection of residential and commercial properties and the licensing of rental housing facilities.

**LANDLORD TENANT OFFICE** - Investigates and resolves disputes between landlords and tenants; investigates complaints filed with the Commission on Landlord-Tenant Affairs; and administers the Rent Stabilization program.

**COMMISSION ON LANDLORD AND TENANT AFFAIRS** - Conducts hearings related to complaints between tenants and landlords and reviews requests from landlords petitioning to increase rents above the annual stabilization allowance.

**COMMUNITY DEVELOPMENT** - Responsibilities include the provision of technical assistance to local business associations; the coordination of the development review process; monitoring of significant redevelopment projects; the development and coordination of City initiated neighborhood revitalization projects; the provision of staff support to the Arts and Humanities Commission, Citizen's Advisory Committee, Facade Advisory Board, and Safe Roadways Committee; the facilitation of local and regional pedestrian safety and traffic calming projects; and the coordination of the Community Development Block Grant (CDBG) program.

**AFFORDABLE HOUSING** - Activities include the promotion of affordable home ownership opportunities and the provision of technical assistance to tenant associations and condominium boards.

### **Budget Comments**

- The increase in personnel costs is attributable to the addition of a code enforcement officer and planning intern related to the redevelopment of the New Hampshire Avenue corridor.
- The Services and Charges classification reflects new funding for specialized consulting services to provide assistance with development issues and marketing and promotional materials related to the redevelopment of the New Hampshire Avenue corridor. The cost of rental housing inspections by Montgomery County increased as well.
- The Miscellaneous classification reflects new funding for neighborhood traffic studies.

**Director of  
Housing & Community  
Development**

Administration

Housing

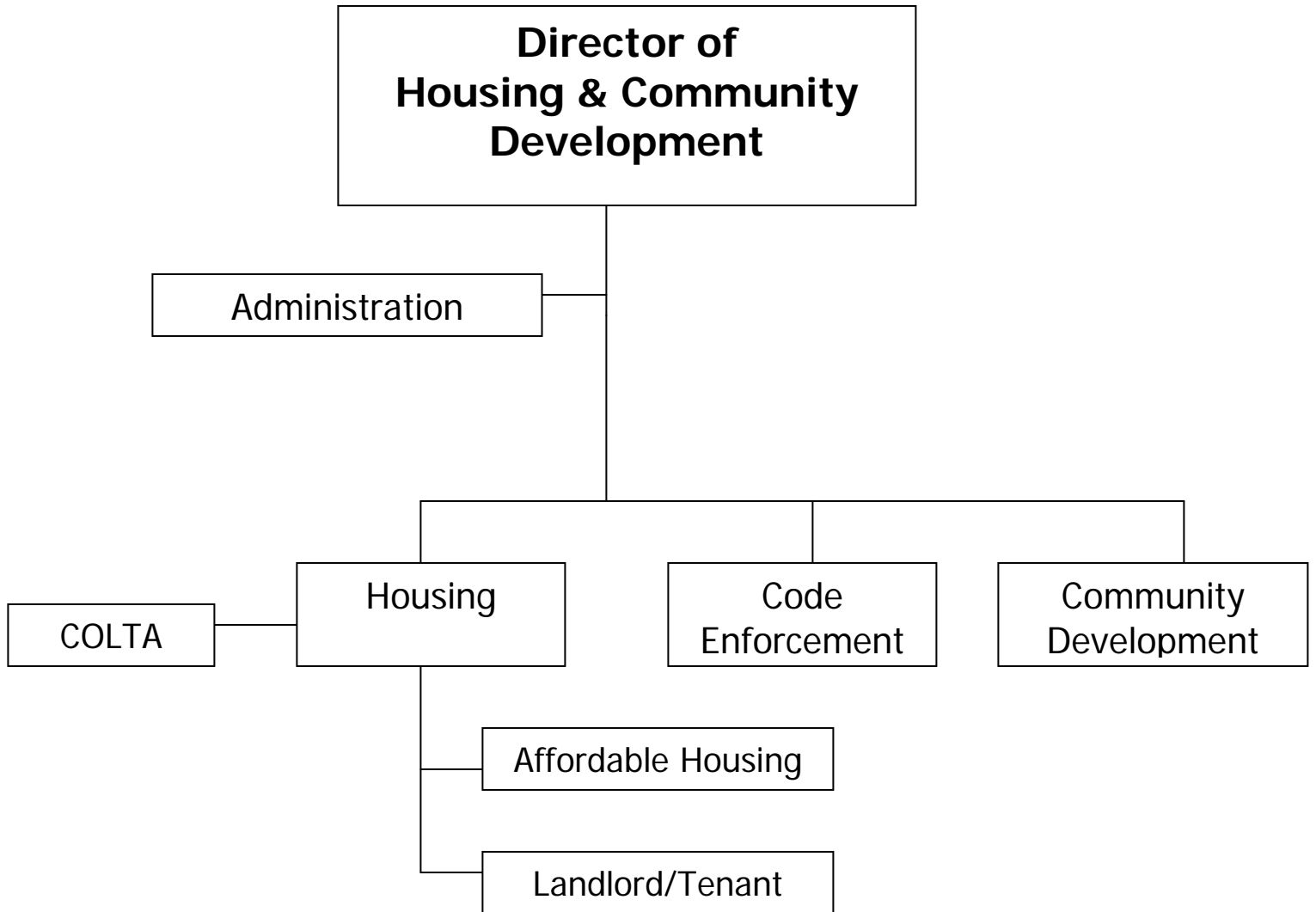
Code  
Enforcement

Community  
Development

COLTA

Affordable Housing

Landlord/Tenant



**FY 2007 BUDGET SUMMARY - HOUSING AND COMMUNITY DEVELOPMENT**

<u>Division</u>	<u>Audited FY03</u>	<u>Audited FY04</u>	<u>Audited FY05</u>	<u>Budgeted FY06</u>	<u>Estimated FY06</u>	<u>Budgeted FY07</u>
<b>Administration</b>						
Personnel Costs	51,887	60,690	66,449	73,162	70,315	74,638
Supplies	4,038	7,555	5,013	8,500	10,500	8,250
Services and Charges	11,456	12,696	12,966	24,000	21,400	29,250
Miscellaneous	583	1,516	1,588	2,800	3,000	8,800
Total--Administration	67,964	82,457	86,016	108,462	105,215	120,938
<b>Code Enforcement</b>						
Personnel Costs	214,582	143,073	112,008	131,308	104,177	175,808
Supplies	757	1,395	595	2,050	1,050	5,400
Services and Charges	33,194	146,524	145,136	162,930	160,950	179,100
Miscellaneous	3,748	4,046	190	4,550	3,821	4,900
Total--Code Enforcement	252,281	295,038	257,929	300,838	269,998	365,208
<b>Landlord-Tenant</b>						
Personnel Costs	44,932	85,414	103,637	109,866	97,995	114,407
Supplies	353	0	0	0	0	0
Services and Charges	2,509	4,518	2,123	17,050	12,050	1,050
Miscellaneous	1,182	4,680	1,900	2,950	2,050	3,150
Total--Landlord-Tenant	48,976	94,612	107,660	129,866	112,095	118,607
<b>COLTA</b>						
Personnel Costs	37,929	43,756	53,392	54,880	53,120	54,577
Supplies	0	0	0	0	0	0
Services and Charges	19,263	31,581	44,878	55,450	45,250	55,450
Miscellaneous	1,047	22	273	600	1,100	4,200
Total--COLTA	58,239	75,359	98,543	110,930	99,470	114,227
<b>Community Development</b>						
Personnel Costs	177,756	214,727	212,407	246,152	225,443	278,980
Supplies	1,162	10,365	996	5,150	6,100	3,450
Services and Charges	15,260	13,286	11,191	37,350	37,250	161,250
Miscellaneous	5,367	8,404	5,236	28,000	27,000	53,400
Total--Community Development	199,545	246,782	229,830	316,652	295,793	497,080
<b>Grants Management</b>						
Personnel Costs	41,895	49,232	56,765	0	0	0
Supplies	0	0	0	0	0	0
Services and Charges	2,862	12,743	9,234	0	0	0
Miscellaneous	76	239	2,515	0	0	0
Total--Grants Management	44,833	62,214	68,514	0	0	0

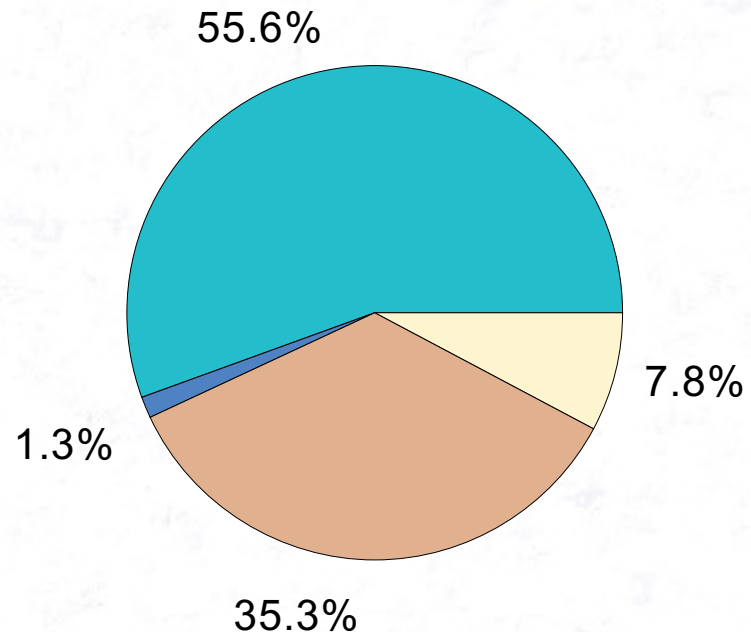
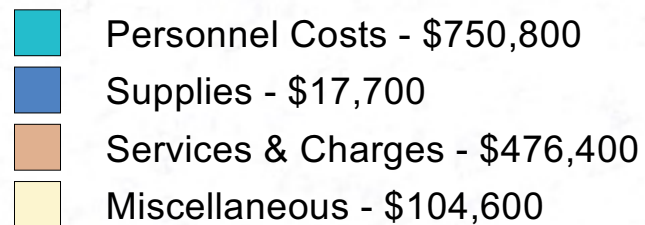
**FY 2007 BUDGET SUMMARY - HOUSING AND COMMUNITY DEVELOPMENT**

<u>Division</u>	<u>Audited FY03</u>	<u>Audited FY04</u>	<u>Audited FY05</u>	<u>Budgeted FY06</u>	<u>Estimated FY06</u>	<u>Budgeted FY07</u>
<b>Outreach</b>						
Personnel Costs	15,168	16,230	0	0	0	0
Supplies	0	0	0	0	0	0
Services and Charges	0	25	0	0	0	0
Miscellaneous	144	2,221	0	0	0	0
Total--Outreach	15,312	18,476	0	0	0	0
<b>Affordable Housing</b>						
Personnel Costs	70,726	78,835	51,351	52,923	52,399	52,390
Supplies	129	0	0	0	1,200	600
Services and Charges	275	35	7,546	44,400	43,850	50,300
Miscellaneous	150	1,420	580	27,850	14,850	30,150
Total--Affordable Housing	71,280	80,290	59,477	125,173	112,299	133,440
<b>TOTAL--HOUSING &amp; COMM. DEV.</b>	<b>758,430</b>	<b>955,228</b>	<b>907,969</b>	<b>1,091,921</b>	<b>994,870</b>	<b>1,349,500</b>

# FY 07 Budget

## Housing & Community Development By Cost Center







TOTAL = \$1,349,500



# FY 07 Budget

## Housing & Community Development By Division

TOTAL = \$1,349,500

	Administration - \$120,938
	Code Enforcement - \$365,208
	Landlord-Tenant - \$118,607
	COLTA - \$114,227
	Community Development - \$497,080
	Affordable Housing - \$133,440

